

## Job Search Action Blueprint

Here's an example of a job-search blueprint so you can move with focus, energy, and a sense of real momentum. Here's a ready-to-use plan you can start following immediately:

### Weekly Job-Search Action Plan

#### Daily Actions (Mon–Fri)

These are the *must-do* items to keep your search alive and growing.

	Action	Purpose
20 min (Morning)	Scan job boards & set alerts	Catch fresh postings before they're flooded with applicants.
45 min	Tailor resume & cover letter for 1–2 openings	Customized applications get noticed far more often.
30 min	Networking outreach (message contacts, join discussions)	Expands opportunities beyond posted jobs.
15 min	Skill-building (online lessons, industry news)	Keeps you sharp and adds value to your profile.
10 min (Evening)	Track progress (log applications, follow-ups)	Maintains focus and avoids missed chances.

#### Weekly Structure

##### Monday – Prep & Plan

- Pick 5–7 roles you'll target this week.
- Set your weekly application and networking goals in writing.

##### Tuesday – Apply & Connect

- Submit 2–3 tailored applications.
- Comment meaningfully on at least two professional posts to boost visibility.

### **Wednesday – Research & Reach Out**

- Identify 3 companies of interest and connect with someone inside.
- Block 30 mins for interview practice.

### **Thursday – Follow-Up Day**

- Send follow-ups for applications sent 7–10 days ago.
- Share an article or insight on LinkedIn to position yourself as engaged in your field.

### **Friday – Review & Reset**

- Assess: How many applications, contacts, and learning activities did you complete?
- Adjust next week’s targets accordingly.

### **Weekend (Optional but Advantageous)**

- Saturday: Deep dive into a new skill or project that aligns with your career goals.
- Sunday: Reflect on wins, troubleshoot challenges, and organize the week ahead.

### **Motivation Trigger**

Keep this visible: *“Today’s actions create tomorrow’s opportunities.”*

Source: <https://christianjobnet.com>