

## **Designing A Faith - Based Resume**

Here's a guide to help you craft a faith-based resume and prepare for interviews with Christian values in mind—whether you're pursuing work in a Christian organization or living out your faith in a secular workplace.

### **Faith-Based Resume Tips**

#### **Structuring Your Resume**

You'll want a professional format that subtly reflects your values without compromising clarity or relevance.

#### **Sections to include:**

- **Header: Name, contact info, LinkedIn (optional)**
- **Professional Summary: A brief statement that integrates your faith and purpose**
- **Skills: Include both technical and character-based skills (e.g., integrity, servant leadership)**
- **Experience: Highlight roles where you demonstrated Christian values**
- **Education: Include any theological or ministry training**
- **Volunteer Work / Ministry Involvement: Church roles, mission trips, discipleship programs**
- **Certifications / Affiliations: Christian organizations, leadership training, etc.**

#### **Sample Professional Summary (Faith-Infused)**

**Purpose-driven professional with a heart for service and excellence. Committed to integrity, compassion, and stewardship in every role. Seeking to glorify God through meaningful work and collaborative leadership.**

#### **Keywords to Consider**

- **Servant leadership**
- **Integrity**
- **Stewardship**
- **Faith-driven**
- **Christ-centered**
- **Mission-minded**
- **Discipleship**
- **Kingdom impact**

## Preparing for Interviews with Christian Values

### Mindset: Faith Over Fear

- Pray before the interview for wisdom and peace.
- Remember Colossians 3:23: *“Whatever you do, work at it with all your heart, as working for the Lord.”*

### Talking Points

- **Work Ethic:** Emphasize diligence, honesty, and responsibility.
- **Teamwork:** Highlight humility, peacemaking, and encouragement.
- **Leadership:** Speak to servant leadership and ethical decision-making.
- **Conflict Resolution:** Share how you approach disagreements with grace and truth.
- **Purpose:** Frame your career as a calling, not just a job.

### In a Christian Workplace

- Be open about your faith journey.
- Share how your spiritual gifts align with the mission.
- Demonstrate your commitment to biblical principles in work and relationships.

### In a Secular Workplace

- **Let your actions speak:** integrity, kindness, and excellence are powerful witnesses.
- **Avoid being preachy;** instead, be ready to give an answer when asked (1 Peter 3:15).
- **Respect others’ beliefs** while staying true to yours.

### Scripture to Inspire Your Work

- Proverbs 22:29 – “Do you see a man skilled in his work? He will stand before kings.”
- Matthew 5:16 – “Let your light shine before others, that they may see your good deeds and glorify your Father in heaven.”
- Micah 6:8 – “Act justly, love mercy, and walk humbly with your God.”

Source: <https://christianjobnet.com>